

## **PAYMENT AND CANCELLATION POLICY FOR RETREAT**

**PLEASE READ THIS CAREFULLY BEFORE REGISTERING FOR THE RETREAT**

### **REGISTRATION AND PAYMENT**

Your place can be held with a \$100 nonrefundable deposit or with full payment when you register. All registrations must be paid in full by May 1, 2017. Participants may pay by mailing a personal check and registration form or online.

### **CANCELLATION**

If you need to cancel your registration, please provide as much advance notice as possible so that we can offer your place to someone on the waiting list.

### **REFUND**

If notice of cancellation is received **on or before June 13**, you will receive a **full refund less a \$100 cancellation fee**.

If notice of cancellation is received **between June 14, 2017 and July 2, 2017**, you will be refunded **50% of your payment over and above a \$100** cancellation fee.

If notice of cancellation is received on **July 3, 2017 or later**, there will be **NO refund of any fees paid**.

**No refund** will be given if a retreatant leaves early or arrives late during a retreat. Out of consideration for others on the waiting list, please make a commitment to attend the entire retreat. Your presence matters.

### **NO TRANSFERS**

We are not able to transfer your registration fee to another person.

### **CONTACT**

If you have any questions, or if you would like further assistance in registering, please email: [mfriedelhunt@charter.net](mailto:mfriedelhunt@charter.net)